

THE UNIVERSITY OF MEMPHIS
PROJECT APPROVAL and FUNDING FORM

Project: _____

Project Manager: _____ Project Manager Phone: _____
(Point of Contact)

Project Start Date: _____ Estimated Project Completion Date: _____

College/Department: _____ Requestor: _____

Requestor Phone: _____

Project Final Scope:

Project Justification:

Funding Data

Approved Budget

Fund Source

Banner Codes

Index	Fund	Org	Account	Program	Activity

Please note: By signing this document you agree with the aforementioned scope and budget. Additional scope, once the project is approved could result in the need for a new project request and likely additional costs.

Please sign and return this form to Project Manager. A copy will be placed at the jobsite.

Financial Manager Signature

Date

Dean/Director Approval

Date

AVP Campus Planning

Date

AVP Physical Plant

Date

Director, Space Planning and Utilization

Date

President

Date

VP-O&F

Date